Advance Your Career in Business

Business & Entrepreneurship Qualifications

Whether you're looking to start your own company, advance your career within your organisation, or secure a role in administration. Global Training Insitutue has a range of qualifications to endsure you can gain the knowledge and skills for a successful career in business.

View the range of Business & Entrepreneurship Qualifications below!

Select the right training level for you

BSB40120 | **Certificate IV in Business**

Specialised Certificate IV in Business Options

- BSB40120 Certificate IV in Business (Sustainability)
- BSB40120 Certificate IV in Business (Administration)
- BSB40120 Certificate IV in Business (Operations) Marketing Focus
- BSB40120 Certificate IV in Business (Operations) Customer Service Focus

BSB50120 | **Diploma of Business**

Specialised Diploma of Business Options

- BSB50120 Diploma of Business (Operations)
- BSB50120 Diploma of Business (Operations) Admin Focus
- BSB50120 Diploma of Business (Business Development)
- BSB50120 Diploma of Business (Organisational Development)
- BSB50120 Diploma of Business (Compliance)

Please see below for more information on each course

Other Business Related Qualifications

BSB40320 | **Certificate IV in Entrepreneurship and New Business**

BSB40520 | **Certificate IV in Leadership and Management**

BSB50320 | **Diploma of Human Resources Management**

BSB50920 | **Diploma of Quality Auditing**

BSB50420 | **Diploma of Leadership and Management**

BSB60120 | **Advanced Diploma of Business**

BSB60420 | **Advanced Diploma of Leadership and Management**

Dual Qualification

BBSB60120 | **Advanced Diploma of Business**

BSB60420 | **Advanced Diploma of Leadership and Management**

Please see below for more information on each course

BSB40120

Certificate IV in Business

STUDY ONLINE

This course is for...
Office Workers, Administration Workers, Project Administrators...

Course Details

Course Code:
BSB40120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Over 21

Nationally Recognised Training

GLOBAL TRAINING INSTITUTE
SKILLS. KNOWLEDGE. HOPE.
RTO No. 31192

Who is this course for?

If you are interested in devloping your career in operations, administration, marketing or customer service. This Certificate IV is the essential starting point for you to develop your career in business.

If you already have administration experience, but no formal 'piece of paper' to prove it, you will be able to have this experience recognized and use your current and previous work towards your assessments.

Here's what one of our students thinks...

"This course had a significant impact on my life in terms of work and personal growth. I felt that I could build on my skills and put them into practice straight away.

I now feel much more confident in my skills and my ability to communicate with staff on a technical work and personal level."

Michelle Gledhill

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Once completed tou will be equipped with:
- Your Certificate IV of Business qualification,
- letters after your name (Cert IVBus)
- Eligibility for Membership to Professional Associations – eg Australian Institute of Office Professionals
- Your Career Plan (developed for the next 2 -5 years)
- Your Resume and LinkedIn profile updated

Get Your Postnominal Today!
CertIVBus

Risk Free Guarantee
Click Here for details.
(gti.edu.au/riskfree)

RISK FREE 100% GUARANTEE

*Accurate as 5th July 2021. For the latest information see our webpage.

FEES

BSB40120 Certificate IV in Business

Heres how to pay the least amount for your course...

Full price of this course is $5,497 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	36%	$3,497

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your Budget*
Tax Deductions Available	*Click Here for a list of available deductions*

Why complete this course with Global Training Institute?

Gaining qualifications and formal education in business, is now considered a MUST have to progress your career in administration. Qualified Administrators are in high demand in Australia and in many other countries, in many different industries eg Government, HR, Events, Marketing, Construction...

Your course will be designed to fit in around your busy work/home life. This means you can continue to work while you complete it. You will have access to your materials and assessments Online 24/7, and regular phone sessions with your Trainer, daytime or in the evenings.

There are No exams and No essays to complete. You will have strong support, including Unlimited phone sessions from your Trainer, office staff and your own Completion Coach.

Your course is very practical and is designed around what you do every day working in Administration. You will learn new office skills and have access to valuable templates and resources.

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWOR404
Develop work priorities

BSBWHS401
Implement and monitor WHS policies, procedures and programs to meet legislative requirements

BSBRSK401
Identify risk and apply risk management processes

BSBCUS401
Coordinate implementation of customer service strategies

BSBWRT401
Write complex documents

BSBLDR511
Develop and use emotional intelligence

BSBMKG413
Promote product and services

BSBHRM405
Support the recruitment, selection and induction of staff

BSBCRT411
Apply critical thinking to work practices

BSBTEC404
Use digital technologies to collaborate in a work environment

BSBTWK401
Build and maintain business relationships

BSBXCM401
Apply communication strategies in the workplace

NEXT STEPS

1 Choose Funding
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 Enrol!
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

Dual Qualification

BSB40120 **Certificate IV in Business**

BSB40120 **Certificate IV in Business (Business Administration)**

STUDY ONLINE

Great for all office and administration staff

Course Details

Course Code:
BSB40120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

GLOBAL TRAINING INSTITUTE
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Who is this course for?

If you are interested in developing your career in administration, this Certificate IV is the essential starting point.

You will learn how to undertake project work, organise business meeting, Coordinate workplace information systems and resources.

Here's what one of our students thinks...

"The course was very relevant to my wrok as a receptionist. My trainer was very helpful and patient with me."

Elizabeth Tregaskes

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

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- Eligibility for Membership to Professional Associations – eg Australian Institute of Office Professionals
- Your Career Plan (developed for the next 2 -5 years)
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FEES

BSB40120 **Certificate IV in Business**
BSB40120 **Certificate IV in Business (Business Administration)**

Heres how to pay the least amount for your course...

Full price of this course is $5,497 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	36%	$3,497

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Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your Budget*
Tax Deductions Available	*Click Here for a list of available deductions*

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **12 units** in this qualification.

BSBINS402
Coordinate workplace information systems

BSBOPS401
Coordinate business resources

BSBOPS405
Organise business meetings

BSBCRT411
Apply critical thinking to work practices

BSBTEC404
Use digital technologies to collaborate in a work environment

BSBTWK401
Build and maintain business relationships

BSBWHS411
Implement and monitor WHS policies, procedures and programs

BSBWRT411
Write complex documents

BSBXCM401
Apply communication strategies in the workplace

BSBPEF402
Develop personal work priorities

BSBPEF401
Manage personal health and wellbeing

BSBTEC401
Design and produce complex text documents

NEXT STEPS

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2 **Enrol!**
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Dual Qualification

BSB40120 **Certificate IV in Business**

BSB40120 **Certificate IV in Business (Business Operations)**

STUDY ONLINE

MARKETING FOCUS
Great for marketing, social media & online sales

Course Details

Course Code:
BSB40120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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Who is this course for?

If you are interested in developing your career in marketing & online sales this Certificate IV is the essential starting point.

Learn how to Implement customer service strategies, promote products and services, maintain your organisation's digital presence, and use social media to engage customers.

Here's what one of our students thinks...

"My Trainers were great to work with and had excellent business knowledge.

The training was very practical and I learnt lots of business skills of how to grow the business."

Paul Court

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

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- Your Career Plan (developed for the next 2 -5 years)
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FEES

BSB40120 **Certificate IV in Business**
BSB40120 **Certificate IV in Business (Operations) Marketing Focus**

Heres how to pay the least amount for your course...

Full price of this course is $5,497 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	36%	$3,497

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your Budget*
Tax Deductions Available	*Click Here for a list of available deductions*

Why complete this course with Global Training Institute?

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **12 units** in this qualification.

BSBTEC405
Review and maintain organisation's digital presence

SIRXMKT002
Use social media to engage customers

BSBMKG434
Promote products and services

BSBOPS404
Implement customer service strategies

BSBCRT411
Apply critical thinking to work practices

BSBTEC404
Use digital technologies to collaborate in a work environment

BSBTWK401
Build and maintain business relationships

BSBWHS411
Implement and monitor WHS policies, procedures and programs

BSBWRT411
Write complex documents

BSBXCM401
Apply communication strategies in the workplace

BSBPEF402
Develop personal work priorities

BSBPEF401
Manage personal health and wellbeing

NEXT STEPS

1 Choose Funding
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Dual Qualification

BSB40120 **Certificate IV in Business**

BSB40120 **Certificate IV in Business (Business Operations)**

STUDY ONLINE

Customer Service Focus
Great for Customer Service, Hospitality, Retail, Reception etc

Course Details

Course Code:
BSB40120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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Who is this course for?

If you are interested in developing your career in Customer Service e.g. Hospitality, Retail, or Reception.

Learn how to Implement customer service strategies, promote products and services, apply business risk management processes and Implement continuous improvement to your workplace.

Here's what one of our students thinks...

"All aspects of the training were helpful for developing work skills as it was all relevant to my position at work.

It allowed me to gain the qualifications for the work I currently do".

Tracey Benn

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

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FEES

BSB40120 **Certificate IV in Business**
BSB40120 **Certificate IV in Business (Operations) Customer Service Focus**

Heres how to pay the least amount for your course...

Full price of this course is $5,497 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	36%	$3,497

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Payment Plans	*Payment Plans Available To Suit Your Budget*
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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **12 units** in this qualification.

BSBOPS404
Implement customer service strategies

BSBOPS403
Apply business risk management processes

BSBSTR402
Implement continuous improvement

BSBMKG434 P
Promote products and services

BSBCRT411
Apply critical thinking to work practices

BSBTEC404
Use digital technologies to collaborate in a work environment

BSBTWK401
Build and maintain business relationships

BSBWHS411
Implement and monitor WHS policies, procedures and programs

BSBWRT411
Write complex documents

BSBXCM401
Apply communication strategies in the workplace

BSBPEF402
Develop personal work priorities

BSBPEF401
Manage personal health and wellbeing

NEXT STEPS

1 Choose Funding
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 Enrol!
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

Dual Qualification

BSB40120 **Certificate IV in Business**
BSB40120 **Certificate IV in Business (Sustainability)**

STUDY ONLINE

Great for managers and supervisors in all industries

Course Details

Course Code:
BSB40120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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RTO No. 31192

Who is this course for?

If you are interested in making your business sustainable. During this course you will be Implementing and monitoring environmentally sustainable work practices, evaluating and reporting on workplace sustainability as well as developing workplace sustainability plans.

Here's what one of our students thinks...

"The training was most helpful for developing HSEQ skills. I loved the online student area, It was very useful.

'My trainer was very helpful and knowledgeable always available to support me in my course. I hope to have him as my trainer again.'

Fadi Al Hindawi

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Once completed tou will be equipped with:
- Your Certificate IV of Business qualification,
- letters after your name (Cert IVBus)
- Eligibility for Membership to Professional Associations – eg Australian Institute of Office Professionals
- Your Career Plan (developed for the next 2 -5 years)
- Your Resume and LinkedIn profile updated

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FEES

BSB40120 **Certificate IV in Business**
BSB40120 **Certificate IV in Business (Sustainability)**

Heres how to pay the least amount for your course...

Full price of this course is $5,497 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	36%	$3,497

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your Budget*
Tax Deductions Available	*Click Here for a list of available deductions*

Why complete this course with Global Training Institute?

Gaining qualifications and formal education in business, is now considered a MUST have to progress your career in administration. Qualified Administrators are in high demand in Australia and in many other countries, in many different industries eg Government, HR, Events, Marketing, Construction...

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There are No exams and No essays to complete. You will have strong support, including Unlimited phone sessions from your Trainer, office staff and your own Completion Coach.

Your course is very practical and is designed around what you do every day working in Administration. You will learn new office skills and have access to valuable templates and resources.

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **12 units** in this qualification.

BSBSUS411
Implement and monitor environmentally sustainable work practice

BSBSUS412
Develop and implement workplace sustainability plans

BSBSUS413
Evaluate and report on workplace sustainability

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBCRT411
Apply critical thinking to work practices

BSBTEC404
Use digital technologies to collaborate in a work environment

BSBTWK401
Build and maintain business relationships

BSBWHS411
Implement and monitor WHS policies, procedures and programs

BSBWRT411
Write complex documents

BSBXCM401
Apply communication strategies in the workplace

BSBPEF402
Develop personal work priorities

BSBPEF401
Manage personal health and wellbeing

NEXT STEPS

1 **Choose Funding**
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

BSB40320

Certificate IV in Entrepreneurship and New Business

STUDY ONLINE

Are you a Small Business Owner or Entrepreneur looking to grow and develop your business?

Course Details

Course Code:
BSB40320

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Over 21

Nationally Recognised Training

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RTO No. 31192

Who is this course for?

If you are working on your current business or developing your new business idea, this course takes you and your business from where you are now to where you want to be. You will be looking at all aspects of finance, marketing, KPIs, systems and your role in each of these.

Here's what one of our students thinks...

"The course gives you a greater understanding of the way a business runs.

I now personally have a greater understanding of bookkeeping and understand how the balance sheets cashflow and profit and loss fit into the total financial look of the business."

Joanne Mobbs

Where can this course take you?

This course will provide you with the skills to develop a Business Plan for the next 2 -5 years, while giving you a greater understanding of business growth strategies and business management skills.

Learn how to:

- Plan Small business finances
- Market your business
- Coordinate implementation of customer service strategies
- Identify potential business opportunities & designing action plans
- Build positive client relationships and business networks
- Coordinate business resources
- Manage business operations
- Employ staff for your business and get them working as a team
- Day-to-day operational skills
- Reduce the time you need to put out 'emergency fires'

FEES

BSB40320
Certificate IV in Entrepreneurship and New Business

Heres how to pay the least amount for your course...

Full price of this course is $5,750. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	34%	$3,750

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Risk Free Guarantee

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(gti.edu.au/riskfree)

Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBSMB401
Establish and comply with legal and risk requirements of small business

BSBSMB404
Undertake small business planning

BSBADM409
Coordinate business resources

BSBESB403
Plan finances for new business ventures

BSBSMB421
Manage small business finances

BSBESB403
Market the small business

BSBMKG413
Promote product and services

BSBHRM415
Coordinate recruitment and onboarding

BSBOPS404
Implement customer service strategies

BSBESB406
Establish operational strategies and procedures for new business ventures

Ever thought of a Dual Qualification?

This qualification is often completed alongside a second qualifcation.

Here are some popular combinations...

+ BSB50820 **Diploma of Project Management**
+ BSB50230 **Diploma of Human Resources Management**
+ BSB50420 **Diploma of Leadership and Management**
+ BSB50920 **Diploma of Quality Auditing**

NEXT STEPS

1 **Choose Funding**
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

BSB40520

Certificate IV in Leadership and Management

STUDY ONLINE

Frontline Line Managers, Leading Hands, Team Leaders, Supervisors, Foreman.....

Course Details

Course Code:
BSB40520

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Over 21

Nationally Recognised Training

GLOBAL TRAINING INSTITUTE
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RTO No. 31192

Who is this course for?

If you are looking to move up into a leadership or supervisory position within your organisation, or are seeking to become more effective in your current management role...

This course is for you if you would like to:
– gain new management and leadership skills
– gain recognition for the skills you already have
– move towards a promotion or better job
– fast track to further studies

Here's what one of our students thinks...

"Since doing my Certificate IV in Leadership & Management, I have had good feedback from my employers about promotions and pay rises.

Most of the management skills I've learnt help me see more productive ways of doing tasks."

Greg Antaw

Where can this course take you?

If you are starting out in your management career this is a great way to get 'off the tools' and closer to your dream job by showing your employer you are serious about being a leader in their business.

Gain new skills and implement practical strategies that will make a REAL difference to Leading your team, Increasing your team's effectiveness and workplace productivity.

Membership eligibility to Professional Associations – e.g. Institute of Managers and Leaders

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RISK FREE 100% GUARANTEE

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FEES

BSB40520
Certificate IV in Leadership and Management

How to pay the least amount for your course...

Full price of this course is $5,750 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
+45 Subsidy	*If over 45yrs old*	35%	$3,750

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your Budget*
Tax Deductions Available	*Click Here for a list of available deductions*

Why complete this course with Global Training Institute?

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **11 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWOR404
Develop work priorities

BSBWHS401
Implement and monitor WHS policies, procedures and programs to meet legislative requirements

BSBMGT403
Implement continuous improvement

BSBRSK401
Communicate effectively as a workplace leader

BSBLDR402
Lead effective workplace relationships

BSBLDR403
Promote team effectiveness

BSBOPS402
Coordinate business operational plans

BSBLDR411
Demonstrate leadership in the workplace

BSBOPS404
Implement customer service strategies

BSBXCM401
Apply communication strategies in the workplace

BSBXTW401
Lead and facilitate a team

NEXT STEPS

1 Choose Funding
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 Enrol!
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

BSB50120

Diploma of Business

STUDY ONLINE

This course is for...
Administrators, HR Managers, Project Managers, Customer Service, Marketing Professionals

Course Details

Course Code:
BSB50120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

GLOBAL TRAINING INSTITUTE
SKILLS. KNOWLEDGE. HOPE.
RTO No. 31192

Who is this course for?

If you are looking to develop your career and gain Formal recognition of your current business skills. During this course, you will learn how to manage business resources, budgets, financial plans, meetings, business risk, and succefully lead communication in your workplace.

Specialise your skills

The Diploma of Business can be specialised to match your work experience and career goals!

Specialised Dual Diploma of Business Combinations

Click on one of the options below to learn more

- Operations
- Operations (Admin focus)
- Business Development
- Organisational Development
- Compliance

Here's what one of our students thinks...

"This qualification has made me a lot more confident.

When I am at work and people question me about the processes I have put in place, I can back myself up as I have all the knowledge behind me now."

Simone Blackmore

Where can this course take you?

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals

FEES

BSB50120 Diploma of Business

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

If you are looking at completing a Diploma or Advanced Diploma level qualification, then you can Study Now and Pay Later with a loan from the Government called VET Student Loans.

CLICK HERE FOR MORE INFO

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

FREE FUNDING QUIZ
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Units

There are **12 units** in this qualification.

BSBCRT511
Develop critical thinking in others

BSBFIN501
Manage budgets and financial plans

BSBOPS501
Manage business resources

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBXCM501
Lead communication in the workplace

BSBOPS504
Manage business risk

BSBTWK503
Manage meetings

BSBWHS411
Implement and monitor WHS policies, procedures and programs

BSBPEF402
Develop personal work priorities

BSBOPS404
Implement customer service strategies

BSBSTR502
Facilitate continuous improvement

BSBWHS521
Ensure a safe workplace for a work area

NEXT STEPS

1 Choose Funding
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 Enrol!
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

Dual Qualification

BSB50120 **Diploma of Business**

BSB50120 **Diploma of Business (Business Development)**

STUDY ONLINE

Great for Business Development Managers, Sales Managers, Account Managers and Marketing Managers.

Course Details

Course Code:
BSB50120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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Who is this course for?

If you are looking to create opportunities that drive growth for your organisation.

During this business course you will learn how to build and maintain business relationships, promote products and services, develop social media engagement plans, and implement customer service strategies that drive growth for your business.

Here's what one of our students thinks...

"This course has given me the confidence and skills to apply for the job of business development manager.

My studies apply to my work. I have grown as a person whilst undertaking this course and would recommend it."

Watipa Ngwenya

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals

Phone 1800 998 500

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Email enrol@globaltraining.edu.au

Live Chat gti.edu.au/contact

FEES

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Business Development)**

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

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FREE FUNDING QUIZ
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Units

There are **12 units** in this qualification.

BSBMKG546
Develop social media engagement plans

BSBMKG434
Promote products and services

BSBOPS404
Implement customer service strategies

BSBOPS505
Manage organisational customer service

BSBTWK401
Build and maintain business relationships

BSBCRT511
Develop critical thinking in others

BSBFIM501
Manage Budgets & financial plans

BSBOPS501
Manage business resources

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBXCM501
Lead communication in the workplace

BSBOPS504
Manage business risk

BSBTWK503
Manage meetings

NEXT STEPS

1 Choose Funding
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 Enrol!
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Call us today on 1800 998 500!

Dual Qualification

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Compliance)**

STUDY ONLINE

Great for Quality Assurance Officers, Compliance Staff, Office Managers and Project Managers.

Course Details

Course Code:
BSB50120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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RTO No. 31192

Who is this course for?

If you are looking to evaluate and implement compliance across your organisation.

During this course you will understand compliance requirements, quality assurance, as well as initiate, participate and report on quality. You will acquire skills in compliance that will allow you to step into a variety of business compliance roles.

Here's what one of our students thinks...

"The course content was useful for my position and had practical activities that were relevant to my workplace. The best aspect of the course was the review and process for updates and further integration. It developed on my current knowledge and gave a deeper understanding for process and regulations."

Monique Cawsey-Ryan

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals

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Email enrol@globaltraining.edu.au
Live Chat gti.edu.au/contact

FEES

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Compliance)**

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

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Units

There are **12 units** in this qualification.

BSBAUD514
Interpret compliance requirements

BSBAUD515
Evaluate and review compliance

BSBAUD511
Initiate quality audits

BSBAUD411
Participate in quality audits

BSBAUD513
Report on quality audits

BSBCRT511
Develop critical thinking in others

BSBFIM501
Manage Budgets & financial plans

BSBOPS501
Manage business resources

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBXCM501
Lead communication in the workplace

BSBOPS504
Manage business risk

BSBTWK503
Manage meetings

NEXT STEPS

1 **Choose Funding**
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

Dual Qualification

BSB50120 **Diploma of Business**

BSB50120 **Diploma of Business (Organisational Development)**

STUDY ONLINE

Great for Development Managers, Office Managers, Human Resources, and Senior Staff Members.

Course Details

Course Code:
BSB50120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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Who is this course for?

If you have a passion for workplace culture and helping to build innovative work environments.

During this business course you will learn how to develop and use your emotional intelligence while establishing innovative work environments and facilitating continuous improvement in the organisation.

Here's what one of our students thinks...

"Completing this qualification has made me a lot more confident. When I am at work and people question me about the HR and organisation processes I have put in place, I can back myself up as I have all the knowledge behind me now.

I recommend anyone working with such a wide range and variety of people to get this course completed."

Simone Blackmore

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals

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Email enrol@globaltraining.edu.au

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FEES

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Organisational Development)**

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

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FREE FUNDING QUIZ
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Units

There are **12 units** in this qualification.

BSBPEF502
Develop and use emotional intelligence

BSBSTR501
Establish innovative work environments

BSBSTR502
Facilitate continuous improvement

BSBSUS413
Evaluate and report on workplace sustainability

BSBWHS521
Ensure a safe workplace for a work area

BSBCRT511
Develop critical thinking in others

BSBFIM501
Manage Budgets & financial plans

BSBOPS501
Manage business resources

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBXCM501
Lead communication in the workplace

BSBOPS504
Manage business risk

BSBTWK503
Manage meetings

NEXT STEPS

1 **Choose Funding**
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2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

Dual Qualification

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Operations)**

STUDY ONLINE

Great for Managers, Supervisors, and Team Leaders in all industries

Course Details

Course Code:
BSB50120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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RTO No. 31192

Who is this course for?

If you want to gain the essential skills to manage business operations within your organisation. During this course you will learn how to run day-to-day operations smoothly, Manage business operational plans, undertake project work, facilitate continuous improvement, and developing personal work priorities to help support you in a variety of roles.

Here's what one of our students thinks...

"My Diploma has allowed me to enter a new role and expand my horizons within my industry.

This course has allowed me to enter a new role of Site Coordinator, I previously came from a plumbing tradesman background. I was acknowledged for my drive and ability to learn and recognised the skills gained from completing this course.

The support from my trainer was fantastic and helped me realise my true potential and ability. The GTI office staff demonstrated good administrative skills and made over-the-phone operations a breeze."

James Metassa

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals

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FEES

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Operations)**

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

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FREE FUNDING QUIZ
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Units

There are **12 units** in this qualification.

BSBOPS502
Manage business operational plans

BSBPMG430
Undertake project work

BSBWHS521
Ensure a safe workplace for a work area

BSBSTR502
Facilitate continuous improvement

BSBPEF402
Develop personal work priorities

BSBCRT511
Develop critical thinking in others

BSBFIM501
Manage Budgets & financial plans

BSBOPS501
Manage business resources

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBXCM501
Lead communication in the workplace

BSBOPS504
Manage business risk

BSBTWK503
Manage meetings

NEXT STEPS

1 **Choose Funding**
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2 **Enrol!**
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Call us today on 1800 998 500!

Dual Qualification

BSB50120 **Diploma of Business**

BSB50120 **Diploma of Business (Operations) Admin Focus**

STUDY ONLINE

ADMINISTRATION FOCUS
Great for Office Managers, Office Administrators, Supervisors & Team Leaders.

Course Details

Course Code:
BSB50120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

GLOBAL TRAINING INSTITUTE
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RTO No. 31192

Who is this course for?

If you want to gain the essential skills to manage business operations within your organisation.

During this course you will learn how to run day-to-day operations smoothly by developing administrative systems, Implementing information management systems, managing business operational plans and undertaking project work to help support you in a variety of business roles.

Here's what one of our students thinks...

"The support from GTI was very helpful and consistent. The module on setting personal work priorities and professional development definitely helped understand the importance of personal growth and how it is both beneficial to my work and personal life.

Completing my course has helped me secure work in the area I wanted to move into and helped me professionally."

Grant Quincey

Where can this course take you?

This business course could be the key to solve your current career frustrations and assist you to advance your career across a wide range of industries.

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals

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Email enrol@globaltraining.edu.au
Live Chat gti.edu.au/contact

FEES

BSB50120 **Diploma of Business**
BSB50120 **Diploma of Business (Operations) Admin Focus**

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

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Units

There are **12 units** in this qualification.

BSBOPS502
Manage business operational plans

BSBOPS503
Develop administrative systems

BSBINS501
Implement information and knowledge management systems

BSBSTR502
Facilitate continuous improvement

BSBPEF402
Develop personal work priorities

BSBCRT511
Develop critical thinking in others

BSBFIM501
Manage Budgets & financial plans

BSBOPS501
Manage business resources

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBXCM501
Lead communication in the workplace

BSBOPS504
Manage business risk

BSBTWK503
Manage meetings

NEXT STEPS

1 **Choose Funding**
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

BSB50920

Diploma of Quality Auditing

STUDY ONLINE

This course is for...
Auditors, Quality Managers, Internal Compliance Officers...

Course Details

Course Code:
BSB50920

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Over 21

Nationally Recognised Training

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Who is this course for?

If you are passionate about quality, risk management, best-practice, compliance and have an eye for detail.

Whether you are a current Internal Auditor, Internal Compliance Officer, Risk Officer this course will provide you with the skills needed to take the next step in your career.

Here's what one of our students thinks...

"I fully recommend you do this course, if you do not have experience with internal audits programs, or even if you do have experience, you can RPL the assessments.

I learnt more about contingency planning in Audits and when things may not go according to plan."

Craig Sergeant

Where can this course take you?

complete your assessments on a Quality Management System or Standard eg ISO9001 or Regulation/Legislation like NDIS, Aged Care, HSE, Risk, Food Safety, Health, Environmental... You choose the focus. You can use the workplace documents and materials from your current or past audits and employment, towards your assessments.

Becoming qualified in Quality Auditing is now considered a MUST have for a successful career in Quality Auditing and Quality Systems management..

Eligibility for a membership with Professional Associations, such as The Institute of Internal Auditors Australia

Get Your Postnominal Today!
DipQA

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(gti.edu.au/riskfree)

RISK FREE 100% GUARANTEE

*Accurate as 07/072021. For the latest information see our webpage.

FEES

BSB50920 Diploma of Quality Auditing

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

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CLICK HERE FOR MORE INFO

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Ever thought of a Dual Qualification?

This qualification is often completed alongside a second qualifcation.

Here are some popular combinations...

+ BSB50820 **Diploma of Project Management**
+ BSB50230 **Diploma of Human Resources Management**
+ BSB50420 **Diploma of Leadership and Management**
+ BSB50120 **Diploma of Business**

Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBADM502
Manage Meetings

BSBMGT516
Facilitate Continuous Improvement

BSBWOR502
Lead and Manage Team Effectiveness

BSBRSK501
Manage Risk

BSBAUD402
Participate in a Quality Audit

BSBAUD501
Initiate a Quality Audit

BSBAUD504
Report on a Quality Audit

BSBAUD503
Lead a Quality Audit

BSBINS501
Implement information and knowledge management systems

BSBSUS511
Develop workplace policies and procedures for sustainability

BSBAUD515
Evaluate and review compliance

BSBAUD601
Establish and manage compliance management systems

NEXT STEPS

1 **Choose Funding**
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

BSB50230

Diploma of Human Resources Management

STUDY ONLINE

Human Resources Managers, HR Administrators, Recruitment Officer, Training Officers...

Course Details

Course Code:
BSB50230

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
To undertake this qualification you must already have your Certificate IV in Human Resources, or have at least 2 years full time experience in a Human Resources Role.

Nationally Recognised Training

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RTO No. 31192

Who is this course for?

If you have either :

- 2 years of full time experience in a Human Resources role, or;
- A Certificate IV in Human Resources.

During this course, you will discover and implement practical strategies that will make a REAL difference to developing and implementing performance management processes, managing people performance, developing job descriptions, advertising staff vacancies, assessing applications and interviewing applicants, and providing recommendations to management.

Here's what one of our students thinks...

"Before I started this qualification, I knew bits and pieces of HR as I had been in this role for 5 years.

Completing this qualification has made me a lot more confident. I can back myself up as I have all the knowledge behind me now. I recommend it to anyone in my field."

Simone Blackmore

Where can this course take you?

This human resources course will not only accelerate your career but also lead you into a wide range of industries in which you can gain employment opportunities, working in banks, insurance companies, manufacturing or retail firms, hospitals, government departments... You name it!

This qualification gets your previous experience and HR skills formally recognised and proves to employers you have the knowledge and experience to be a HR professional.

Eligibility for a membership with Professional Associations, such as The Australian HR Institute, Australian Institute of Office Professionals.

Get Your Postnominal Today!
DipHRM

Risk Free Guarantee
Click Here for details.
(gti.edu.au/riskfree)

RISK FREE 100% GUARANTEE

*Accurate as 07/072021. For the latest information see our webpage.

FEES

BSB50230 Diploma of Human Resources Management

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

If you are looking at completing a Diploma or Advanced Diploma level qualification, then you can Study Now and Pay Later with a loan from the Government called VET Student Loans.

CLICK HERE FOR MORE INFO

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Ever thought of a Dual Qualification?

This qualification is often completed alongside a second qualifcation.

Here are some popular combinations...

+ BSB50820 **Diploma of Project Management**
+ BSB50920 **Diploma of Quality Auditing**
+ BSB50420 **Diploma of Leadership and Management**
+ BSB50120 **Diploma of Business**

Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWHS401
Implement and Monitor WHS Policies, Procedures and Programs to Meet Legislative Requirements

BSBFIM501
Manage Budgets & financial plans

BSBHRM513
Manage Workforce Planning

BSBHRM506
Manage Recruitment Selection and Induction Processes

BSBWRK520
Manage Employee Relations

BSBRSK501
Manage Risk

BSBWHS521
Ensure a safe workplace for a work area

BSBCMM511
Communicate with influence

BSBLDR523
Lead and manage effective workplace relationships

BSBHRM521
Facilitate performance development processes

BSBHRM523
Coordinate the learning and development of teams and individuals

BSBHRM527
Coordinate human resource functions and processes

NEXT STEPS

1 **Choose Funding**
Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2 **Enrol!**
Meet your Completion Coach and Trainer and get started on your course.

Call us today on 1800 998 500!

BSB50420

Diploma of Leadership and Management

STUDY ONLINE

This course is for...
Junior/Middle Managers, Experienced Supervisors...

Course Details

Course Code:
BSB50420

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Over 21

Who is this course for?

This course is suitable for you if you are either:
a) An experienced manager who doesn't yet have formal management qualifications or

b) You wish to develop or advance your management career.

You will be developing your practical skills and knowledge in supervision and management as you complete your Diploma of Leadership and Management. This practical program provides skills, knowledge and support so that you can make changes and have your team or department thriving.

Here's what one of our students thinks...
"The course is excellent. Very practical management strategies. Every topic has new ideas to implement - Communication, project, leadership...

All good for the way I am to communicate with my teams and workers"

Amjad Maaya

Where can this course take you?

This qualification will help you gain employment as a supervisor, leader, or manager, in a wide range of industries.

If you are looking for recognition of your previous experience to be able to move into a new job or industry, having your Diploma of Leadership and Management will help you 'stand out' from the crowd.

You may have previous management experience and are now looking to land a new job or promotion, possibly in a different industry. Many employers are happy to teach you new technical skills if you are entering a new industry as long as you can show you already have the required valuable leadership skills. You will have many transferable skills which are highly valued by employers.

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NATIONALLY RECOGNISED TRAINING

*Accurate as 07/072021. For the latest information see our webpage.

FEES

BSB50420 Diploma of Leadership and Management

Heres how to pay the least amount for your course...

Full price of this course is $7,680. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	26%	$5,680

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

If you are looking at completing a Diploma or Advanced Diploma level qualification, then you can Study Now and Pay Later with a loan from the Government called VET Student Loans.

CLICK HERE FOR MORE INFO

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Ever thought of a Dual Qualification?

This qualification is often completed alongside a second qualifcation.

Here are some popular combinations...

+ BSB50820 **Diploma of Project Management**
+ BSB50230 **Diploma of Human Resources Management**
+ BSB40120 **Diploma of Business**
+ BSB50920 **Diploma of Quality Auditing**

Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBADM502
Manage meetings

BSBRSK501
Manage Risk

BSBWHS521
Ensure a Safe Workplace for a Work Area

BSBMGT516
Facilitate Continuous Improvement

BSBCUS501
Manage quality customer service

BSBFIM501
Manage Budgets and Financial Plans

BSBWOR502
Lead and Manage Team Effectiveness

BSBLDR523
Lead and manage effective workplace relationships

BSBPEF502
Develop and use emotional intelligence

BSBOPS502
Manage business operational plans

BSBCMM511
Communicate with influence

BSBCRT511
Develop critical thinking in others

NEXT STEPS

1 **Choose Funding**
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Call us today on 1800 998 500!

BSB60120

Advanced Diploma of Business

STUDY ONLINE

This course is for...
Middle/Senior Managers, Senior Executive, CEO, Executive Manager, Director, Business Owner

Course Details

Course Code:
BSB60120

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Please click the link below to view entry requirements for this course

Click Here

Nationally Recognised Training

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Who is this course for?

If you are in your own business looking for skills in strategic planning and managing business growth, or you are in a senior management role, this practical course covers key business topics and can also be your shortcut to a University degree.

You can gain this Advanced Diploma of Business using your current knowledge and experience across business contexts, plus broaden your commercial skills and expand your expertise in business planning, system development, marketing, HR, finances, risk management and other key business areas.

Here's what one of our students thinks...

"I have been able to put the learnings from this unit into practice immediately and make a positive influence on change and growth in the company I work in.

I would recommend this course to others particularly given that you can set the pace yourself."

Timothy Kelly

Where can this course take you?

This Advanced Diploma is also useful to broaden your skills in business while combining it with your industry expertise. This allows you to be more well rounded and appealing to employers.

Once you complete this qualification, you can gain credits for half of a Business, Marketing or Management degree without needing Year 12, saving time and money. Or you can even Fast track your way to University for a Bachelor Degree or an MBA...

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Website globaltraining.edu.au
Email enrol@globaltraining.edu.au
Live Chat gti.edu.au/contact

FEES

BSB60120 Advanced Diploma of Business

Heres how to pay the least amount for your course...

Full price of this course is $8,000 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	67%	$2594
+45 Subsidy	*If over 45yrs old*	33%	$6,000

The remaining gap fee of your course can be paid via:

Study Loans	*Study Loans available*
Payment Plans	*Payment Plans Available To Suit Your Budget*
Tax Deductions Available	*Click Here for a list of available deductions*

VET Student Loans

If you are looking at completing a Diploma or Advanced Diploma level qualification, then you can Study Now and Pay Later with a loan from the Government called VET Student Loans.

CLICK HERE FOR MORE INFO

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWHS521
Ensure a safe workplace for a work area

BSBINN601
Lead and manage organisational change

BSBHRM602
Manage human resources strategic planning

BSBMGT617
Develop and implement a business plan

BSBMKG609
Develop a marketing plan

BSBINM601
Manage knowledge and information

BSBFIM601
Manage finances

BSBCRT611
Apply critical thinking for complex problem solving

BSBSUS601
Lead corporate social responsibility

BSBTEC601
Review organisational digital strategy

Ever thought of a Dual Qualification?

This qualification is often completed alongside a second qualifcation.

Here are some popular combinations...

+ BSB50820 **Diploma of Project Management**
+ BSB50230 **Diploma of Human Resources Management**
+ BSB60420 **Advanced Diploma of Leadership and Management**
+ BSB50920 **Diploma of Quality Auditing**

NEXT STEPS

1 **Choose Funding**
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2 **Enrol!**
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Call us today on 1800 998 500!

BSB60420

Advanced Diploma of Leadership and Management

STUDY ONLINE

Turn your extensive management experience into a highly valued qualification, open up a wide range of job opportunities and industries, plus- fast track your way to an MBA.

Course Details

Course Code:
BSB60420

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Entry Requirements:
Over 21

Nationally Recognised Training

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Who is this course for?

This course is suitable for you if you are an experienced senior manager, executive, CEO, Director, or business owner who doesn't have management qualifications that match your experience level

Develop your Leadership and management skills as you complete your Advanced Diploma of Leadership and Management. You will discover and implement the practical strategies that will make a REAL difference to:

- Leading your organization or department
- Implementing the goals of the organisation
- Increasing you and your staffs productivity
- Strategic Planning and System development
- Growth and success in the new economy

Here's what one of our students thinks...

"I was not disappointed, this course was very thorough. The whole thing really structured and formalised what I have been doing professionally. I have already recommended this to many other colleagues. Very well done."

Geoff Spencer

Where can this course take you?

For a successful management career these days, becoming formally qualified with your Advanced Diploma of Leadership and Management is now considered a MUST.

By gaining your Management Qualifications with Global Training Institute, you will have the option to fast track your way to the third and final year of a Bachelor of Applied Management, or direct entry into the MBA pathway (skip 3 years of uni and save $40k-60k.

Get Your Postnominal Today!
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RISK FREE 100% GUARANTEE

*Accurate as 07/072021. For the latest information see our webpage.

FEES

BSB60420
Advanced Diploma of Leadership and Management

Heres how to pay the least amount for your course...

Full price of this course is $8,000. Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	33%	$6,000

The remaining gap fee of your course can be paid via:

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBINN601
Lead and manage organisational change

BSBMGT605
Provide leadership across the organisation

BSBMGT616
Develop and implement strategic plans

BSBMGT617
Develop and implement a business plan

BSBFIM601
Manage finances

BSBHRM602
Manage human resources strategic planning

BSBMKG609
Develop a marketing plan

BSBCMM511
Communicate with influence

BSBCRT611
Apply critical thinking for complex problem solving

BSBSTR601
Manage innovation and continuous improvement

Ever thought of a Dual Qualification?

This qualification is often completed alongside a second qualifcation.

Here are some popular combinations...

+ BSB50820 **Diploma of Project Management**
+ BSB50230 **Diploma of Human Resources Management**
+ BSB60120 **Advanced Diploma of Business**
+ BSB50920 **Diploma of Quality Auditing**

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Dual Qualification

BSB60120 **Advanced Diploma of Business**

BSB60420 **Advanced Diploma of Leadership and Management**

STUDY ONLINE

Experienced senior managers, executives, CEOs, Directors, and business owners.

Course Details

Course Code:
BSB60120
BSB60420

Duration:
6-12 months (depending on experience)

Delivery:
Online + Unlimited Phone Sessions

Nationally Recognised:
Yes

Nationally Recognised Training

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RTO No. 31192

Who is this course for?

This course is suitable for experienced senior managers, executives, CEOs, Directors, and business owners looking to implement real imporvements into their organisations.

Broaden your skillset and expand on your expertise in areas such as strategic planning, managing organisational change, managing business growth, complex problem solving and organisational finances.

Here's what one of our students thinks...

"I learned far more than I expected and it gave me an opportunity to re-evaluate my existing business and implement improvements"

I reccomend this course because you are so well supported and the learning materials are all provided."

Zachary Lockhart

Where can this course take you?

By gaining these qualifications with Global Training Institute, you will have the option to fast track your way to the third and final year of a Bachelor of Applied Management, or direct entry into the MBA pathway (skip 3 years of uni and save $40k-60k.

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FEES

BSB60120 **Advanced Diploma of Business**
BSB60420 **Advanced Diploma of Leadership and Management**

Heres how to pay the least amount for your course...

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Fees | Choose Your Funding Option		*Covers*	*Gap Fee*
VET Student Loans	*Government Loan (paid off through tax)*	100%	$0
+45 Subsidy	*If over 45yrs old*	33%	$6,000

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FREE FUNDING QUIZ
gti.edu.au/funding-quiz

Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBCRT611
Apply critical thinking for complex problem solving

BSBSTR601
Manage innovation and continuous improvement

BSBLDR601
Lead and manage organisational change

BSBLDR602
Provide leadership across the organisation

BSBSTR602
Develop organisational strategies

BSBHRM614
Contribute to strategic workforce planning

BSBOPS601
Develop and implement business plans

BSBFIN601
Manage organisational finances

BSBSUS601
Lead corporate social responsibility

BSBTEC601
Review organisational digital strategy

NEXT STEPS

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